WHAT’S INVOLVED?
Managing a drug & alcohol program involves training your supervisors and testing and training drivers of commercial motor vehicles — in addition to handling the related recordkeeping — and is required under Part 382 of the Federal Motor Carrier Safety Regulations (FMCSRs).

WHO MUST COMPLY?
If your company operates vehicles that require drivers to possess a commercial driver’s license (CDL), your operation and the drivers of those vehicles are subject to the Part 382 and Part 40 requirements.

WHAT TYPES OF TRAINING ARE REQUIRED?
You must ensure that all persons designated to supervise drivers receive the following:
- 60 minutes of training on alcohol use
- 60 minutes of training on drug use.
Supervisors will use this training to determine whether reasonable suspicion exists to require a driver to undergo testing. Additionally, you’re required to provide drivers with detailed information covering 11 key areas, including the effects of drug & alcohol use, your company’s policies, testing requirements, and how and where drivers can get help for substance abuse.

WHAT TYPES OF TESTS ARE REQUIRED?
Part 382 requires the following six types of driver testing:
- Pre-employment
- Random
- Post-accident
- Return-to-duty
- Follow-up
- Reasonable suspicion.

WHAT TYPES OF RECORDKEEPING ARE REQUIRED?
Employers are expected to maintain the following records of their drug & alcohol programs under Part 382:
- Records related to the collection processes
- Records related to the driver’s test results
- Documentation of any other violations of drug or alcohol misuse
- Records related to evaluations
- Records related to education and training
- Records related to drug & alcohol testing.

HOW CAN J. J. KELLER HELP?
Our full range of products and services can help you eliminate the hassles and complexities of administering an effective, compliant drug & alcohol program. Whether you need solutions to assist with recordkeeping, random testing, policy development or training, J. J. Keller has the tools to protect your Controlled Substances & Alcohol CSA BASIC score.
LEARN HOW TO COMPLY with the Part 382 requirements using J. J. Keller’s Alcohol & Drugs DOT Compliance Manual. Get word-for-word regulations and “how to” explanations to help develop written policies, manage training, comply with recordkeeping guidelines and more. Also available in an online edition.

ACCESS THE REGS ANYTIME, ANYWHERE with J. J. Keller’s RegSense®. Use this handy online tool to quickly search for the most current Part 382 requirements — in addition to all DOT, OSHA, EPA and Hazmat regulations — from the convenience of your computer or mobile device.

TRAIN & TEST EMPLOYEES

EDUCATE SUPERVISORS & DRIVERS on the testing requirements with training available in DVD, Pay Per View and Interactive Online formats.

SATISFY TESTING REQUIREMENTS while obtaining fast and clear results using our full selection of drug & alcohol testing devices.

MAINTAIN ACCURATE RECORDS with the help of our drug & alcohol testing forms and confidential alcohol & drug file packets. All help you meet the Part 382 requirements.

IMPROVE YOUR PROGRAM

ORGANIZE, MAINTAIN AND REPORT your drug & alcohol records with J. J. Keller’s Alcohol & Drug Testing Software. Lets you easily manage testing, reporting and recordkeeping.

MANAGE YOUR PROGRAM with the help of J. J. Keller’s FleetMentor®. From developing policies to administering random drug & alcohol tests, this online tool makes program management easier.

LET US MANAGE YOUR PROGRAM with our DOT Drug & Alcohol Program Management Service. We’ll handle policy development, file auditing, pool selection, third-party administration and more.

DISCOVER MORE SOLUTIONS

J. J. Keller’s additional drug & alcohol offerings include:

- Consulting Services
- Training Materials
- Online Tools
- Publications
- Driver Qualification Forms

For more information contact your J. J. Keller Representative at 800-327-6868

or visit our website at JJKeller.com/substance